

ARK-LA-TEX ASSOCIATION OF PROFESSIONAL LANDMEN  
Post Office Box 1296  
Shreveport, Louisiana 71163-1296  
Email Address: The.ALTAPL@gmail.com

ALTAPL SCHOLARSHIP PROGRAM

The Ark-La-Tex Association of Professional Landmen (“ALTAPL”) each year may choose to award one or more scholarships (“ALTAPL Scholarship”) to one or more qualified applicants. The decision as to whether any scholarships will be awarded, the amount and number of any such scholarships, and the recipient or recipients of any such scholarships shall be at the sole discretion of the then-current Board of Directors of ALTAPL (“Board of Directors”). ALTAPL shall be under no obligation whatsoever to award any scholarship in any given year. The amount and number of scholarships awarded, if any, may vary from year to year.

REQUIREMENTS

1. An applicant must be a member in good standing or the child of a member in good standing of ALTAPL. In addition, the applicant, or parent of the applicant, as the case may be, must be a member in good standing of ALTAPL for at least one year immediately preceding application.
2. During any semester for which a scholarship is sought, an applicant must be (and must remain) enrolled full-time (minimum 12 hours) in one of the following undergraduate majors or fields of study at the indicated college or university, or in a similar program approved by ALTAPL at any other accredited U. S. college or university approved by ALTAPL:
  - a. Professional Land & Resource Management  
University of Louisiana at Lafayette  
(Degree: Bachelor of Science in Business Administration)
  - b. Energy Commerce  
Texas Tech University  
(Degree: Bachelor of Business Administration in Energy Commerce)
  - c. Energy Finance, Law & Science  
The University of Texas at Austin  
(Degree: Bachelor of Business Administration in Finance with an Energy Finance, Law and Science Track)

- d. Robert M. Zinke Energy Management Program  
University of Oklahoma  
(Degree: Bachelor of Business Administration in Energy Management)
  - e. Energy Management Program  
The University of Tulsa  
(Degree: Bachelor of Science in Business Administration)
3. Prior to the beginning of the school year for which a scholarship is sought, an applicant must have obtained a minimum of 60 hours of college credit.
  4. Prior to the beginning of each semester for which a scholarship is sought, an applicant must have a minimum, overall grade point average ("GPA") of 2.5.

#### MISCELLANEOUS RULES

1. Any scholarship funds will be paid directly to the college or university.
2. Scholarship funds shall be spent only for tuition, textbooks, and such other non-taxable educational expenses as are specified by the Internal Revenue Service Code.
3. The student will refund to ALTAPL the entire amount of the scholarship funds issued on his or her behalf in the event the student does not complete the semester(s) for which the scholarship was issued or does not remain enrolled full-time (minimum 12 hours) in the approved program, except under extenuating circumstances if approved by the Board of Directors at its sole discretion.
4. No payment of scholarship funds shall be issued unless and until all required documentation has been timely received by ALTAPL.

#### PRIORITIES AND FACTORS

1. An applicant who is enrolled at the University of Louisiana at Lafayette will be given priority.
2. All information supplied on the application form, and any other information deemed pertinent, will be evaluated in making any scholarship decisions. Need will be considered.

#### PROCESS

1. January 1 through February 1: Application Period  
Applications for a scholarship for the next school year (Fall through Spring) will be accepted by ALTAPL during this period. The following items must be received by

ALTAPL by February 1. Applications received after this date will not be considered. The materials to be submitted during the Application Period are:

- a. Fully completed ALTAPL Scholarship Application Form (“Application Form”)
- b. Transcript for the Fall semester immediately preceding submission of the Application Form reflecting GPA and number of college credit hours completed

2. February/March: Review, Interview, and Decision Period

A Scholarship Committee consisting of three members of ALTAPL appointed by the President of ALTAPL, two or more of whom shall be members of the Board of Directors (“Scholarship Committee”), shall review all scholarship applications. An applicant or the parent or other relative of an applicant who is on the Board of Directors may not be a member of the Scholarship Committee and may not participate in any decisions regarding the scholarship program during the time the application relating to said party is pending.

At the Scholarship Committee’s discretion (or that of the Board of Directors), an interview may be required with any applicant.

At the February or March Board of Directors meeting, the Scholarship Committee shall make recommendations to the Board of Directors as to whether to award any scholarships, the amount and number of any such scholarships, and the recipient or recipients of any such scholarships. The Board of Directors shall make the final decision as to whether to award any scholarships, the amount and number of any such scholarships, and the recipient or recipients of any such scholarships. The decision shall be made for the entire next school year at this time. A scholarship may be awarded for the next Fall and Spring semesters, or for the Fall semester only.

3. April: Notification Period

During April, all applicants who have been chosen to receive an ALTAPL scholarship (subject to the timely receipt by ALTAPL of the remaining materials required) will be so notified by mail or email by the Scholarship Committee on behalf of the Board of Directors. In addition, all applicants who were not chosen to receive an ALTAPL scholarship will be so notified. The letter to the applicants who have been chosen to receive an ALTAPL scholarship will include a list of the additional documentation which must be timely received by ALTAPL in order for the scholarship process to be completed.

4. September 1: Additional Documentation Due

The following items must be received by ALTAPL by September 1 in order for the scholarship process for the Fall semester to be completed:

- a. Transcript for the previous Spring semester reflecting overall GPA and number of college credit hours completed
- b. Schedule or other sufficient proof of full-time enrollment (minimum 12 hours) for the Fall semester in an approved major or field of study at an approved college or university



- c. Agreement signed by the student evidencing acceptance of the following terms by the student:
- (1) Any scholarship funds will be paid directly to the college or university.
  - (2) Scholarship funds shall be spent only for tuition, textbooks, and such other non-taxable educational expenses as are specified by the Internal Revenue Service Code.
  - (3) The student will refund to ALTAPL the entire amount of the scholarship funds issued on his or her behalf in the event the student does not complete the semester(s) for which the scholarship was issued or does not remain enrolled full-time (minimum 12 hours) in the approved program, except under extenuating circumstances if approved by the Board of Directors at its sole discretion.
  - (4) No payment of scholarship funds shall be issued unless and until all required documentation has been timely received by ALTAPL.
5. September: Any Scholarship Checks for the Fall Semester to Be Issued  
All scholarship checks, if any, shall be issued directly to the college or university in which the student is enrolled. The school will be informed that the scholarship funds are to be spent only for tuition, textbooks, and such other non-taxable educational expenses as are specified by the Internal Revenue Service Code.
6. February 1: Additional Documentation Due  
The following items must be received by ALTAPL by February 1 in order for the scholarship process for the Spring semester to be completed:
- a. Transcript for the previous Fall semester reflecting overall GPA and number of college credit hours completed
  - b. Schedule or other sufficient proof of full-time enrollment (minimum 12 hours) for the Spring semester in an approved major or field of study at an approved college or university
7. February: Any Scholarship Checks for the Spring Semester to Be Issued  
All scholarship checks, if any, shall be issued directly to the college or university in which the student is enrolled. The school will be informed that the scholarship funds are to be spent only for tuition, textbooks, and such other non-taxable educational expenses as are specified by the Internal Revenue Service Code.
8. The Application Form and all other materials and documentation required hereunder to be submitted to ALTAPL by the applicant may be:

(1) Mailed to:

Attention: Scholarship Committee  
Ark-La-Tex Association of Professional Landmen  
P. O. Box 1296  
Shreveport, LA 71163-1296

or

(2) Scanned and emailed to ALTAPL at the following email address:

[The.ALTAPL@gmail.com](mailto:The.ALTAPL@gmail.com)

Any questions concerning the ALTAPL Scholarship program may be sent to the email address noted above.

ARK-LA-TEX ASSOCIATION OF PROFESSIONAL LANDMEN ("ALTAPL")

Post Office Box 1296

Shreveport, Louisiana 71163-1296

Email Address: The.ALTAPL@gmail.com

ALTAPL SCHOLARSHIP APPLICATION FORM

School year to which this application applies: Fall \_\_\_\_\_ through Spring \_\_\_\_\_

Name: \_\_\_\_\_

Are you a member of ALTAPL? \_\_\_\_\_

If applicant is a child of an ALTAPL member, state ALTAPL member's name:  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No.: Home: \_\_\_\_\_

Work: \_\_\_\_\_

Cellular: \_\_\_\_\_

Email Address: \_\_\_\_\_

College or university at which you are currently enrolled: \_\_\_\_\_  
\_\_\_\_\_

Your student identification number: \_\_\_\_\_

Current semester: Spring \_\_\_\_\_

Major or field of study in which you are currently enrolled: \_\_\_\_\_

At the time of application, number of college credit hours in which you are currently enrolled:  
\_\_\_\_\_

At the time of application, number of college credit hours you have obtained: \_\_\_\_\_

Overall grade point average: \_\_\_\_\_

Activities, memberships, and honors after high school: \_\_\_\_\_

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Do you anticipate receiving any other scholarship or grant (including "TOPS")? \_\_\_\_\_

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Have you received a scholarship from ALTAPL in the past? \_\_\_\_\_

Have you received any other scholarship or grant in the past (including "TOPS")? \_\_\_\_\_

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Do you plan to work while attending college? \_\_\_\_\_

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Have you worked in the past while attending college? \_\_\_\_\_

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How will the remainder of your college education be financed? \_\_\_\_\_

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How has your college education been financed to this point? \_\_\_\_\_

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Approximately what percentage of your total college education expenses do you anticipate you will have financed yourself through working or other personal income (not through parents, scholarships, grants, etc.)?

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Tell us about your need, if any, for financial assistance.

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Work Experience: \_\_\_\_\_

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Have you had an internship? \_\_\_\_\_

If yes, state:

Employer: \_\_\_\_\_

Supervisor: \_\_\_\_\_

City, State: \_\_\_\_\_

Time period worked (Months, Year): \_\_\_\_\_

Duties: \_\_\_\_\_

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What geographical area do you plan to work in after obtaining your degree? \_\_\_\_\_

References:

1. Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone No. (Indicate whether home, work, or cellular number): \_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_

Type of Reference (Personal, work supervisor, etc.): \_\_\_\_\_

2. Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone No. (Indicate whether home, work, or cellular number): \_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_

Type of Reference (Personal, work supervisor, etc.): \_\_\_\_\_

3. Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone No. (Indicate whether home, work, or cellular number): \_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_

Type of Reference (Personal, work supervisor, etc.): \_\_\_\_\_

Tell us about yourself, your career goals, and what sparked your interest in the landman/oil and gas business.

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\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date